

NOTICE OF CONVERSION

FOR CHANGING AN ASSET TO A DIFFERENT ASSET TYPE

 **New Direction**
TRUST COMPANY
1070 W. Century Drive
Louisville, CO 80027
P: 877-742-1270 | F: 303-665-5962

1. NDTCO ACCOUNT INFORMATION

Account Holder Name:	New Direction Account Number:
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2. CONVERSION

Borrower (if applicable):	Date on Note:	Face Value of Note:
\$ Amount Being Converted:	# of Shares or % of Membership Interest Issued:	\$ Value of Shares/ Interest:
Name of Company Issuing Equity:	Date of Conversion:	

3. ENTITY NAME CHANGE

Current Entity Name:	New Entity Name:	
# of Shares or % of Membership Interest Issued:	\$ Value of Shares/ Interest:	Documentation:

4. FEE PAYMENT OPTIONS

PAY TRANSACTION FEES VIA:

☐ My Account ☐ Credit Card on File ☐ A New Credit Card*

*Please log into the NDTCO User Portal and go to your Profile, then Payment Method, to update your card on file.

5. ACKNOWLEDGEMENT

Account Holder Signature:	Date:
NDTCO Authorized Signer Signature:	Date:

6. COMPANY ACCEPTANCE

Printed Name:	Title:
Signature:	Date: